

MOHSIN KHAN



Personal

- Address**
Near Post office, main bazar Sohan,
Islamabad
45740 Islamabad
- Phone number**
03498244812
- Email**
mkskhan69@gmail.com
- Date of birth**
02-10-2002
- Gender**
Male
- Nationality**
Pakistani
- Marital status**
Married
- Driving license**
Yes

Interests

- Video Editing
- Digital Gaming
- Photography
-

Languages

- Urdu
- English

Work experience

Assistant Manager

Oct 2021 - Sep 2023

Minnie Minor, Commercial Market, Rawalpindi

As an Assistant Manager at Minnie Minor, I played a pivotal role in supporting the overall operations of the company. Working closely with the store manager, I contributed to the development and execution of strategies to enhance sales, streamline processes, and optimize customer service.

Customer Service Representative

Oct 2023 - Present

Arxa Communications, Rawalpindi

As a Customer Service Representative at Arxa Communications, I played a vital role in delivering exceptional service and support to clients, contributing to the overall success and reputation of the company. With a strong focus on customer satisfaction and problem resolution, I effectively handled inquiries, resolved issues, and ensured a positive customer experience.

Education and Qualifications

Matric

2017 - 2019

Islamabad

Hira Model School

ICs

2019 - 2021

Islamabad

Skills

Microsoft Word



Microsoft Excel



Car Driving



Bike Driving



Video Editing



Videography

